

Notice to Bidders

Sealed Bids will be received by the Association of Educational Purchasing Agencies (AEPA) on behalf of Region 16 ESC/TexBuy and its other Member Agencies until:

1:30 p.m. EST, Monday, February 26, 2018

For Catalog Bids: 018.5-A Maintenance, Repair & Operations (MRO), 018.5-B Career and Technical Education, 018.5-C Athletic Equipment and Supplies

Each bid package consists of multiple parts:

Part A - Terms and Conditions

Part B - Specifications

Part C - Member Agency (State) Terms and Conditions

Bid Proposal Checklist

Forms A - F

All bids shall be submitted online via Public Purchase by the due date and time listed above. Note that Bidders must be able to provide their proposed products and services in up to 26 states including California, Colorado, Connecticut, Florida, Indiana, Iowa, Kansas, Kentucky, Massachusetts, Michigan, Minnesota, Missouri, Montana, Nebraska, New Jersey, New Mexico, North Dakota, Ohio, Oregon, Pennsylvania, Texas, Virginia, Washington, West Virginia, Wisconsin and Wyoming.

AEPA bid documents can be downloaded after registering, at no cost, on Public Purchase at www.publicpurchase.com. AEPA and/or the respective Member Agencies reserve the right to reject any or all bids in whole or in part; to waive any formalities or irregularities in any bids, and to accept the bids, which in its discretion, within state law, are for the best interest of Region 16 ESC/TexBuy and any of the AEPA Member Agencies and/or their Participating Entities. Bids will be opened and an opening record will be posted to Public Purchase. Bids will be publicly opened at 1:30 PM EST on February 26, 2018, at Oakland Schools, 2111 Pontiac Lake Road, Waterford, MI.

Region 16 ESC/TexBuy will consider the following in determining awards for this contract: The purchase price – 50%; the reputation of the vendor and of the vendor's goods or services – 15%; the quality of the vendor's goods or services – 10%; the extent to which the goods or services meet with Region 16 ESC/TexBuy's needs – 5%; the vendor's past relationship with Region 16 ESC/TexBuy – 10%; the impact on the ability of Region 16 ESC/TexBuy to comply with laws and rules relating to Historically Underutilized Businesses (HUB) – 5%; and the total long-term cost to Region 16 ESC/TexBuy to acquire the vendor's goods or services – 5%.

Region 16 ESC/TexBuy may be contacted by telephone: (806) 677-5044, fax: (806) 677-5059, mail: 5800 Bell Street, Amarillo TX 79109, or email: (andrew.pickens@esc16.net) from 8:30 a.m. to 4:30 p.m., Monday-Friday, except holidays.